

College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Monday, May 22, 2017

2:15 pm - 4:00 pm

Location: CTC 131

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Rick Ramos, Robert Webster, Irena Stefanova, Paul DeBolt, Laura Salas, and Katie Krolikowski.

Members absent: Andrea Phillips and Mark Wong.

Resource Team in attendance were: Karen Ruskowski (Curriculum Specialist).

Guests in attendance were: Ellen Seidler, Maryanne Werner-McCullough, Carlos Chavarria, and Micah Meltzer.

CONSENT AGENDA ACTION ITEMS

May 22, 2017 Agenda

ACTION: Irena motioned to approve the consent agenda action items; Laura seconded; Rick, Robert, , Irena, Paul, Laura, and Katie were all in favor; no abstentions.

May 8, 2017 Minutes

SPCH-121 Critical Thinking & Persuasion

Content Review with non-substantial change: Updating textbook, adding Distance Education Supplement form.

SPCH-121I Critical Thinking & Persuasion (IGETC)

Content Review with non-substantial change: Updating textbook, adding Distance Education Supplement form.

MEDIC-150 Medical Terminology I

Content Review with non-substantial change: Update assignments and textbook, added "I" to title (already in catalog correct, but incorrect in CurricUNET and state inventory), and submitted a Distance Ed Supplement form. Also, changed wording in description from "This course studies the basic..." to "This course introduces the basic..."

DRAMA 103 History of the Theatre: Pre-Greek to 17th Century

Content Review with non-substantial change: Updating textbook, adding Distance Education Supplement form.

DRAMA-125 Acting on Camera

Content Review with non-substantial change: Adding Distance Education Supplement form.

HHS-115 Personal Development for Life and Work

Content Review with non-substantial change: Updating textbook assignments, adding Distance Education Supplement form.

ART-132 Digital Art: Beginning I

Non-substantial change: Adding Distance Education Supplement form.

ECHD-120 Introduction to Principles & Practices of Early Childhood Education

Non-substantial change: Adding Distance Education Supplement form.

PHILO-140 History of Ancient Philosophy (New Course)

Discipline: Philosophy **Units:** 3 **Hours:** 54 lecture **Grading Policy:** Student Choice

(This course was reviewed on the 5/8 agenda, but was tabled to update a few items)

PHILO-150 History of Modern Philosophy (New Course)

Discipline: Philosophy **Units:** 3 **Hours:** 54 lecture **Grading Policy:** Student Choice

(This course was reviewed on the 5/8 agenda, but was tabled to update a few items)

NON-CONSENT AGENDA ACTION ITEMS

MEDIA-166 Motion Graphic Design and Animation II (New Course)

Discipline: Broadcasting Technology, Media Production, Multimedia **Units:** 3 **Hours:** 36 lecture/54 lab **Grading Policy:** SC

Offering 2nd level will allow students to acquire further mastering in a complex software.

(This course was on the 5/8 agenda, but was tabled due to lack of time)

ACTION: Katie motioned to approve; Robert seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

SPAN-231 Spanish for Heritage Speakers II (New Course)

This is the continuation of Spanish 230 - Spanish for Heritage Speakers I.

Discipline: Foreign Language **Units:** 5 **Hours:** 90 lecture **Grading Policy:** Student Choice

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

KINES Lifeguard and Water Safety Instructor (New Non-Credit Certificate)

Prepares students for employment as swim instructors, and lifeguards, working in private and public pools facilities.

Hours: 72 lab

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

DRAMA-221A Technical Theatre in Production I (New Course)

Discipline: Drama/Theater Arts **Units:** 1 **Hours:** 54 lab **Grading Policy:** Letter **C-ID:** THRT 192

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-210 Fundamentals of Nursing

Content Review with Non-Substantial: Remove prerequisites NURS 205 and NURS 212, as these courses are pre-requisites to the entire nursing program.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-230 Nursing Care of Women and Newborns

Content Review with Non-Substantial Changes: Adding prerequisite NURS 211, update textbook, assignments, objectives, outcomes, content.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-231 Competency in Nursing Practice (A)

Content Review with Non-Substantial change: Add prerequisites NURS-210, 211 & 212

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-236 Developing Competency in Nursing Practice

Content Review with non-substantial change: Adding PSYCH 126 or PSYCH 128 as prerequisite.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-240 Nursing Care of Children

Content Review with non-substantial changes: Update prerequisites by removing PE-197, adding prerequisite statement for foreign trained nurses and change Advisory statement to the following: Advisory: This course is for a special category of student, for example: a transfer student, or a foreign trained nurse who is required by the BRN to take pediatric nursing.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

NURS-250 Intermediate Medical Surgical Nursing

Content Review with Non-Substantial changes: Update prerequisites by adding NURS-212, add statement for foreign trained nurses, and new advisory statement. Update SLOs and Assignments.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

AUSER-124 Introduction in Automotive Painting and Refinishing Technology

Content Review with Non-Substantial changes: Description, SLO, MOE, textbook, assignments.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

AUSER-125 Introduction to Automotive Collision Repair Technology Laboratory

Content Review with Non-Substantial changes: Description, SLO, MOE, textbook, assignments.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

AUSER-126 Introduction to Automotive Painting & Refinishing Technology Laboratory

Content Review with Non-Substantial changes: Description, SLO, MOE, textbook, assignments.

ACTION: Katie motioned to approve; Irena seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

ADJUS-126 Correctional Counseling

Content Review with Non-Substantial changes: Updating the title, description and SLOs pursuant to advisory board review.

ACTION: Robert motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

Administration of Justice: Police Services Specialist

Certificate of Achievement 16 units.

Non Substantial Change: Name changed to Police Records and Services Technician. Update of missions and goals to better describe the certificate. Addition of office management and keyboard to better support the mission of this certificate.

ACTION: Paul motioned to approve; Katie seconded; Rick, Robert, Irena, Paul, Laura, and Katie were all in favor; no abstentions.

Discussion Items

Adding ASTRO 120 and PSYCH 150 to Area B Natural Science for CCC local degree. Since these two courses satisfy the science GE requirements for IGETC and CSU GE breadth (areas 5A and B1, areas 5B and B2), it seems logical they should be added to Area B for the CCC local degree with the decrease in units from 4 to 3, and the removal of the laboratory requirement. The CIC agreed that this is a logical decision.

Should a 'C' or higher be required for GE Area A-1 According to Title V section 55063, a 'C' or higher grade is required for GE Area A-1 (English Composition) for a California local associate's degree. At this time, the requirement at CCC may be satisfied with a grade less than a 'C' resulting from an overall GPA of 2.0 requirement. The CIC agreed that the CCC requirement should be compliant with Title V and such will be added to the catalog.

Requirement to add Math 110 and Intermediate Algebra Language to certain TMCs: The state Academic Senate and the CSU state Senate have been in a 3-year conversation about whether Algebra II should be part of certain TMC's. The final solution was to require that Algebra II competencies language be added to these TMCs. It doesn't appear we have a choice in this matter, and we must add the following language to our TMCs in those areas, that include Administration of Justice, Business Administration, Economics, Kinesiology, Psychology, and Public Health Science.

"As a requirement of this TMC, students earning an ADT in _____ are required to demonstrate competency in mathematics at the level of intermediate algebra in addition to the coursework listed above. Students may demonstrate this competency through the college's assessment for placement process or through the completion of an intermediate algebra mathematics course. The inclusion of this requirement does not change the unit totals for the ADT as intermediate algebra is a pre-transfer level skill."

The CIC agreed that the language should be added to the affected TMCs..

CIC proposals during the summer months Proposals will remain at the levels until the proposal is reviewed and moved to the next level to avoid the loop that occurred last summer.

Presentations from the public There were no presentations from the public.

Adjournment – Meeting adjourned at 4 p.m. Next meeting will be August 14 in CTC 131.

Respectfully submitted,
Lynette Kral